

## **Corporate Communications Arrangement**

### **Corporate Communications**

“Corporate Communications” refer to any documents issued or to be issued by the Company for the information or action of shareholders of the Company (the “Shareholders”) or the investing public, including annual/interim reports, notices, circulars, proxy forms of the Company and any “Corporate Communication” as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”).

Pursuant to the Companies Ordinance (Cap. 622 of the laws of Hong Kong), the Listing Rules, the Company’s Articles of Association, and any other applicable laws, rules and regulations from time to time in force, the Company disseminates its Corporate Communications electronically. Both English and Chinese versions of Corporate Communications are available electronically on the Company’s website at [www.wharfholdings.com](http://www.wharfholdings.com) and Hong Kong Exchanges and Clearing Limited’s website at [www.hkexnews.hk](http://www.hkexnews.hk) (the “HKEXnews website”) (together, the “Websites”). Corporate Communications can be accessed by clicking “Investor Relations” on the home page of the Company’s website then selecting “Financial Reports” for annual and interim reports and “Announcements” or “Circulars & Others” for other Corporate Communication(s); or browsing through the HKEXnews website.

### **Registered Shareholders**

Pursuant to the Listing Rules, the Company is required to send Actionable Corporate Communications (as defined under the Listing Rules) to each of its Shareholders individually. To facilitate electronic dissemination of Actionable Corporate Communications, the Company recommends Registered Shareholders to provide a valid email address to the Company. By providing an email address, Shareholders consent to receiving Actionable Corporate Communications and any other applicable documents electronically. If Shareholder does not provide an email address or the email address provided is not functional, the Company will only be able to send the printed form of future Actionable Corporate Communications to him/her by post at the address as appearing in the Company’s register of members maintained by the Company’s share registrar (the “Share Registrar”) until such time a valid email address is provided. It is the responsibility of the Shareholders to provide a valid email address. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Registered Shareholder without receiving any “non-delivery message”.

### **Email Address Solicitation**

To ensure timely receipt of the latest Corporate Communications and/or Actionable Corporate Communications, the Company recommends Registered Shareholders to provide their email addresses by completing the **Email Address Form** (for Registered Shareholders only) and returning the signed form by post (no postage stamp is required if delivered within Hong Kong by using the mailing label provided therein) or by hand delivery to the Company c/o the Share Registrar, Tricor Tengis Limited, 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, or by email to [wharfholdings-ecom@vistra.com](mailto:wharfholdings-ecom@vistra.com). If Registered Shareholders have provided the email address

previously, it is not required to provide the same again unless for updating the email address.

Notification of publication of the Corporate Communications on the Websites and the Actionable Corporate Communications will be sent to Registered Shareholders via email or by post (if no valid email address is provided).

### **Non-Registered Shareholders**

“Non-registered Shareholders” refer to such persons or companies whose shares are held in the Central Clearing and Settlement System and who have notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such persons or companies wish to receive Corporate Communications of the Company.

Non-registered Shareholders will not receive any Actionable Corporate Communications directly from the Company. They should contact their banks, brokers, custodians, nominees or HKSCC Nominees Limited through which their shares are held (collectively, “Intermediaries”) for the procedures for exercising their rights or making election through their Intermediaries in respect of the corporate actions under the relevant Actionable Corporate Communications.

Notification of the publication of the Corporate Communications on the Websites will be sent to Non-registered Shareholders via email or by post (if no valid email address is provided). If they would like to receive the Corporate Communications and notification of publication in electronic form, they should liaise with their Intermediaries and provide them with valid email address.

### **Request of Printed Version and Language of Corporate Communications**

The Company will despatch the Corporate Communications (in printed form in the Shareholders’ choice of language or electronic form) to its Shareholders upon receiving their requests free of charge.

The Corporate Communication **Reply Form** (for Registered Shareholders only) / **Request Form** (for Non-registered Shareholders only) or written notice can be sent to the Company c/o the Share Registrar by post or by hand delivery to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, or by email to [wharfholdings-ecom@vistra.com](mailto:wharfholdings-ecom@vistra.com).

Please note that such request will only remain valid until publication of the next Annual Report of the Company, unless it is earlier revoked or superseded by a new written instruction to the Share Registrar. After that period, printed copies of the Corporate Communications will not be sent unless specifically request again.

A Shareholder who would like to receive Corporate Communication(s) in electronic form, please send a written request to the Company c/o the Share Registrar by email to [wharfholdings-ecom@vistra.com](mailto:wharfholdings-ecom@vistra.com) specifying the email address for receiving such Corporate Communication(s) together with his/her full name and contact telephone number.

For queries regarding the receipt of Corporate Communications, please contact the Share Registrar's Customer Service Hotline at (852) 2980-1333 between 9:00 a.m. and 6:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

### **Future Changes**

The current arrangements regarding the dissemination of Corporate Communications by the Company are expected to be updated in the near future in response to changes in the Company's Articles of Association. Shareholders will be advised accordingly upon any updates on the arrangements.

### **Personal Information Collection Statement**

Please refer to Personal Information Collection Statement on the Company's Corporate Communications for further details of how the Company shall process and protect personal data provided by Shareholders for the purpose of processing their instructions for receiving Corporate Communications and of their respective rights.